

8.

**ADMINISTRATIVE
MATTERS**

September 15, 2026

Mayor & Council
Township of Calvin
1355 Peddlers Drive
R.R.2
Mattawa Ontario P0H 1V0



Dear Mayor & Council,

It is the Township of Bonfield's custom to hold a solemn ceremony on or about November 11th – Remembrance Day – to honour Canada's soldiers from the War of 1812 through to Afghanistan. We celebrate and honour all the men and women who have served and continue to serve our great country, whether in times of war or peace. We remember those who made the ultimate sacrifice, as well as those whose dedication, courage, and commitment have safeguarded our freedoms.

This year, once again, we will hold a simple ceremony at the Township's Cenotaph located at 365 Highway 531 on municipal grounds at Kaibuskong Park. Our local veterans, members of various Royal Canadian Legions, Veterans Affairs, First Nations, Ontario Provincial Police, Members of Parliament, Knights of Columbus, residents, local schools and surrounding municipalities who observe the tradition of Remembrance Day are invited to the ceremony.

I would like to extend to you an invitation to attend this ceremony which begins at 10:45 am on **Tuesday, November 10th, 2026**. Upon concluding at 11:30 am, refreshments will be served.

Please RSVP to the Municipal Office at 705-776-2641 ext 124 or to Deputyclerk@bonfieldtownship.com by October 16, 2026. We look forward to seeing you.

Sincerely,

Andrée Gagné

Andrée Gagné
Deputy Clerk-Treasurer

Small Community, Big Heart





East Ferris
MUNICIPALITY • MUNICIPALITÉ

September 3rd, 2026

Municipality of Calvin
cao@calvintownship.ca

Dear Sir or Madame:

It is with great honour that the Municipality of East Ferris invites you to join us for our Remembrance Day Ceremony on Monday, November 9th, 2026 at 10:30 a.m.

The Ceremony will be held at the East Ferris Cenotaph Memorial Park in the Hamlet of Corbeil. The Cenotaph is located at the north end of Corbeil Road where it intersects with Hwy 94 and Champagne Road. Refreshments will be served at the Municipal Office following the ceremony.

Can please let me know if you would like to lay a wreath and, if so, if you will be providing the wreath. I will reach out at a later date to get the names of the individuals laying the wreath.

We will be marching to remember and honour those who have served, and continue to serve, for our freedom.

Please RSVP to the Municipal Office at 705-752-2740, ext. 235 or to kari.hanselman@eastferris.ca by October 13th, 2026. We look forward to seeing you.

Yours truly,

Kari Hanselman
Clerk



SEP 28 2026

PO Box 339, 360 Hurdman St
Mattawa, ON P0H 1V0
Tel: 705-744-5300

September 11, 2026

Dear Comrades & Friends,

The Royal Canadian Legion is dedicated to the care of Canada's Veterans, their families, and the perpetuation of Remembrance. Once again, it is time for the Legion to appeal to individuals and businesses for support in our annual Poppy Campaign. It is a time for remembrance—honoring our veterans, our fallen, and those currently serving, including members of our community and those stationed at CFB Petawawa.

ANNUAL POPPY CAMPAIGN & WREATH DEDICATIONS

Money donated during the campaign is placed in a public trust fund strictly controlled and overseen by Provincial Command to provide direct assistance to local ex-service members and their families, purchase medical equipment for local hospitals, award bursaries, and support local senior services.

- **Donations:** Cheques may be made payable to the "**Royal Canadian Legion - Poppy Fund**" and returned with the reply form to the address above.
- **Wreaths & Crosses:** If you wish to lay a wreath or cross, please complete the appropriate reply form on the back indicating the desired size and dedication. If you or a representative are unable to lay it personally, a member of the military will lay it in your stead. Please submit your wreath information no later than **November 4th** to ensure availability for the **Remembrance Day Ceremony** on November 11th.

MEMBERSHIP RENEWALS & JOINING MATTAWA BRANCH 254

Your annual membership renewal ensures our continued support for Veterans, their families, and our local community. The application and renewal form can be found at www.legion.ca.

- **Early Bird Rate (Until November 30, 2026): \$45.00 | Regular Rate (After November 30, 2026): \$55.00**
- **How to Pay:** By mail via cheque/money order, cash, or in person with the bartender at Mattawa Legion Branch 254, or <https://portal.legion.ca/login>

Once paid, your 2027 membership card or sticker will be mailed to you or available for pick-up at Branch 254. For membership questions, please contact Mike Merrett, our membership liaison.

REMINDERS & LOUNGE HOURS

Legion Lounge Hours: Monday – Thursday: 2:00 PM – 5:00 PM | Friday: 2:00 PM – 12:00 AM | Saturday: 2:00 PM – 12:00 AM (Closed Saturdays in July & August)

- **Monthly Meetings:** Any standing member is always welcome to attend our monthly meetings.
- **Volunteers Needed:** Volunteers are always welcome! Please leave your name and number on the volunteer sheet at the Legion Bar.

Thank you most sincerely for your continued and generous support.

Yours in comradeship,

Derek and Jessica Blake
Poppy Chairs





1926 - 2026

THE ROYAL CANADIAN LEGION

Mattawa Branch 254 - Poppy Fund Campaign

DONATION FORM

WREATH

☐ #08 Small Wreath: \$25.00

☐ #14 Medium Wreath: \$45.00

☐ #35 Cross: \$40.00

☐ #20 Large Wreath: \$65.00

☐ #24 Extra Large Wreath: \$115.00

In Memory of: _____

Your Name: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Name of Person Laying the Wreath: _____

Wreath number: _____ Price: _____

POPPY FUND

I wish to donate to the Poppy Fund in the amount of: \$ _____

Your Name: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Please enclose this form and the cash, cheque, or money order.

Make cheque or money order payable to: **The Royal Canadian Legion-Poppy Fund**

Mattawa Branch 254

Payment Method: ☐ Cash ☐ Cheque ☐ Money Order

Credit and debit card payments are also accepted with this completed form in person at Mattawa Legion

A receipt for any donation over \$25 will be mailed out



THE ROYAL CANADIAN LEGION

Mattawa Branch 254

360 Huron St., P.O. Box 329, Mattawa, Ontario, POH 1V0

Dedicated to supporting our Veterans, their families, and our Community.

If you wish to make a donation directly to the Legion, your generous support helps us maintain our programs and give back to the community.

DIRECT GIVING

We gratefully accept cash, cheques, or money orders.

DONATION FORM

Please complete this form and return it with your contribution.

I wish to make a donation to the Mattawa Legion Branch 254 in the amount of: \$

Payment Method:

☐ Cash

☐ Cheque

☐ Money Order

In memory of (optional):

Your Name:

Mailing Address:

Phone:

E-mail:

Thank you for your generosity and continued support of our veterans and community.



8.2

THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL FROM CAO

To: Mayor and Council
Subject: Inauguration and Declaration of Oaths-November 16th, 2026, at 6:00 p.m.
Author: Ann Carr, CAO, Clerk Treasurer
Date: October 13, 2026
Report No.: CAO-Report 2026-30

Purpose:

To notify the 2026 Candidates of the Municipality of Calvin's municipal election and residents that the Inauguration Day and Delegations of Oaths for the new Council.

Legislation:

Procedural By-Law 2026-13 Section 4.1 "The first meeting of Council after a regular election shall be held on the fifteenth (15th) of November at the prescribed meeting time unless the fifteenth (15th) day of November falls on a Saturday or a Sunday in which the First Meeting will be held the following Monday."

Recommendation:

WHEREAS the Procedural By-Law 2026-13, Section 4.1 indicates that the first meeting of the newly elected Council shall be held on November 16th, 2026, at 6:00 p.m.;

AND WHEREAS the Declaration of Oaths will be administered;

AND FURTHERMORE, light refreshments will be available to celebrate the newly elected Council after the meeting.

Respectfully submitted,

Ann Carr, Dipl.MA

CAO, Clerk-Treasurer



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

8.3

BUILDING REPORT

MONTH: September, 2026

1. NUMBER OF PERMITS ISSUED	1
2. TOTAL MONTHLY VALUE	\$500,000
3. TOTAL FEES COLLECTED	\$1,375
4. TOTAL BUILDING VALUE TO DATE	\$2,788,277
5. TOTAL FEES COLLECTED TO DATE	\$7,245

COMMENTS:

Permit: 15-2026

Type: Single Family Home

Value: \$500,000

Fee: \$1,375

SHANE CONRAD
CHIEF BUILDING OFFICIAL

2.8



Calvin Fire Department 1238 Peddlers Dr Calvin Township, Ontario 705-744-2291

Submitted to Council Meeting: October for the month of September 2026

Department Volunteer Status

# Active Personnel		# Resignations since last report to Council	New applicant(s) (application attached for Council approval) Name(s):
15	Jordan Whalley Chayse Walls OJ Keown Jason Gienow Brandon Apps Steve Meecham Codey Beaumont Tyler Wright Liam Maxwell Bill Moreton Andres Barahona Blair Grove Les Whalley Wayne Brown Steve Walls	0	0
	Chief Deputy Chief Assistant Chief Captain Captain Firefighter FPO Safety Officer Public Relations Officer Dispatch/Station Officer Firefighter Engineer Engineer Engineer Engineer		

8.4

Incidents Attended –

The month of September at the time of this report – 2 calls 1 medical 1 fire

What we have been up to –

Each Thursday night meetings from 7-9 consist of a brief meeting and then crews participate in a 2-hour training session on various topics related to Fire Fighter 1&2 with skills testing to evaluate their understanding of each skill.

Calvin Fire held a BBQ to celebrate the 50th anniversary of the fire department which was established in 1976. The BBQ was held at the Calvin Fall fair.

4 members attended NFPA 1001 FF1 and FF2 certification testing in East Ferris.

CFD was offered a free of charge advanced, off-road medical training by the District of Nipissing Paramedic Services. We have discussed a training day in Oct.

Department Training -

Course/Training Name	Who is required to complete (all, specific role etc.)	# of Active Volunteers who have completed	Comments re training plan this calendar year to meet requirements (method of delivery/where/when)
First Aid and CPR/ BLS	All firefighters are required to do recertification every 3 years	15	All up to date.
Fire Fighter 1&2 skills training and testing	All firefighters	12	In-house training following the NFPA IFST manual, NFPA Skills sheets and vector solutions online training We have now added another means of training through the Ben Hirst perp testing booklets; this allows the members to take practice tests on the information they have been studying and track their progress. Each remaining member will be tested by the AS&E for their final exam.

Other Training Provided Since Last Report to Council

Specific Training Delivered	Delivery Date	Method of Delivery and Provider (i.e. Chief, FMO etc.)	Number of personnel who completed the training	Comments
NFPA 1001 Training	September regular training nights	Training officer, Deputy Chief, Chief	14	In September, CFD members focused their training nights in the classroom as their NFPA 1001 Firefighter exams were this month. I am very pleased to say by the end of the month we have 4 more members who have successfully passed their exams.
Vector Solutions online Training	Open to Train on FF own time	Online via Vector solutions Training Portal	12	Crews continue to complete FF1 and 2 related modules online, at home, furthering their education towards completing their testing. NFPA 1001 Firefighter 1 and 2 can take over 400 hours to complete.

Meetings attended by Chief/Deputy Chief

Mutual Aid Meetings (running table – latest meeting first)

Meeting Date	Attended by or indicate "not attended"	Meeting Highlights	Actions Necessary, this Dept	Comments
Oct 14 th 2026	Planning to attend	Emergency management meeting lakes fall sector meeting	Attendance.	

Other Meetings/Conferences Attended

Meeting Date	Meeting Name	Attended by:	Comments: such as purpose, benefit etc.
September 24 2006	Mutual aid meeting	Chief, Oj Keown, Cpt. Jason Gienow	Attend mutual aid meeting, received 50 th anniversary plaque from Ontario Fire Marshalls Office.

Public Education/Outreach Plan -2026 -Fire Prevention

Event/Activity Name	Date to be completed	Lead (i.e. Chief, Deputy etc.)	Municipal Support Required Y/N if Y, name it	*Results: (once complete)
Fire Prevention packages	ongoing	FPO/chief	Y – Print outs	On going
Facebook Updating	Monthly	PIO Liam Maxwell	N	Updating residents on Fire Safety, current situations/road closures. On going

Reports Due to Various Ministries in 2026 (running table)

Report Name	Due to	*Due by date & Frequency	Status
Standard Incident Report	OFM	March 30, 2025	Up to date
OFM		Annual	
SIR reporting per call	OFM	Per call	Up to date
CAS MTO submissions	MTO	Per call	Up to date


Submitted by Fire Chief
Jordan Whalley


I have received, reviewed and approve of this report submission
Ann Carr/ CAO



Probity Municipal Consulting

Specializing in Small Rural & Northern Communities
236407 Wendigo Lake Rd, PO Box 171,
Englehart, ON P0J 1H0

TOWNSHIP OF CALVIN

REPORT TO COUNCIL

Meeting Date	October 13, 2026
Subject	Activity and Transition Report 2
Prepared by	Chris Wray. AMCT

RECOMMENDATION

THAT Council receive the Senior Municipal Advisor Activity and Transition Report dated October 8, 2026, for information.

PURPOSE AND OVERALL PROGRESS

This report updates my September 8, 2026, report and provides the status of advisory and administrative projects as of October 8, 2026. It reflects the current project list and identifies work completed, matters awaiting Council consideration and priorities requiring continued attention.

The purchasing, records retention and procedural by-law drafts are complete and are identified for Council adoption. Supporting procedural charts and administrative templates have also been completed. The IT services Request for Proposals was issued on October 8, 2026. Our implementation of the records structure, insurance and employee benefit reviews, election support and guidance to the CAO continue.

My approach remains to develop practical systems that Calvin can maintain with its existing staffing and financial resources, while providing a sound foundation for the CAO to manage municipal operations and build upon as priorities and needs evolve. Completion of a draft or supporting document does not mean that Council has adopted it or that implementation is complete.

CAO TRANSITION AND ADMINISTRATIVE SUPPORT

I continue to provide weekly guidance to the CAO/Clerk-Treasurer, and to provide resources to support her responsibilities. This work remains ongoing and includes assistance with active files; governance matters and administrative processes.

Access to QuickBooks has now been obtained while templates for policies and staff reports are complete. Staff can now begin using them to provide a consistent format for municipal documents and recommendations to Council.

FINANCIAL REVIEW EDUCATION LEVY AND THE 2027 BUDGET

The detailed review of the financial system and regular financial reporting identified in my September report remains a priority. The current task list confirms that QuickBooks access has been obtained but does not confirm completion of the financial review or establishment of a regular reporting format.

I will continue to work with the CAO on meaningful reporting of year-to-date results against the 2026 budget, significant variances, reserves and reserve funds, cash, receivables, debt and other material obligations. The objective is to give Council a practical understanding of the municipality's overall financial position. But before that can be accomplished, we must establish that the accounting system started the year with the amounts that correspond with the auditor.

An education levy payment difference is being investigated. An email has been sent to TMM asking why the payments differ. This matter remains in progress; no cause or adjustment has yet been confirmed in the project list.

Formal work on the 2027 budget has not started, although internal discussions have begun. Budget preparation will need to be coordinated with the CAO, taking account of the financial review, service requirements and available resources.

RECORDS MANAGEMENT AND FILING SYSTEM

Although the records retention by-law and procedure have been drafted, establishing the new records structure and providing staff training remain in progress. EncompassIT has reviewed the proposed structure and indicated that it is acceptable.

The next stage is to bring the framework forward for adoption, put the structure into use and train staff in filing, retention and the authorized destruction process. This work continues the objective described in my previous report of establishing an accessible records system without adding unnecessary complexity or cost.

BY-LAWS, POLICIES AND PROCEDURES

The new purchasing by-law, records retention by-law and companion procedure, and revised procedural by-law are complete at the drafting stage and are awaiting Council adoption. The purchasing framework is intended to provide clear responsibilities and practical controls suited to the size of the municipal office.

The procedural by-law quick reference and motions charts have been completed to assist the Clerk and Council in applying meeting procedures. They should be used with the adopted by-law and kept consistent with any amendments made by Council.

The broader review of policies under section 270 remains in progress. The task list identifies the procedural, purchasing and records work as complete within this broader policy project. The remaining review will identify policies requiring further attention and prioritize that work with the CAO.

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@pmc_probity



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The Municipality of Calvin, Council Report – October 13, 2026, Council Meeting

Lastly, a new CAO Performance Appraisal Process Bylaw has been drafted for the consideration of Council. The intention is that this bylaw will provide the necessary consistent (annual) guidance to any council conducting a performance appraisal for the CAO.

To summarize, the above noted work has resulted in the following bylaws / policies now being ready for presentation to the incoming Council:

Name	New or Updated	Comment
Procedural Bylaw	Updated	M.A. Section 270
Procurement Bylaw	Updated	M.A. Section 270
Records Management Bylaw	Updated	M.A. Section 270
CAO Performance Appraisal Process Bylaw	New	Annual Process

INFORMATION TECHNOLOGY SERVICES

The general IT services RFP was issued on October 8, 2026. This advances the review described in my previous report from procurement preparation to the solicitation stage. The property tax system component remains outside the proposed general IT procurement, as described in that report.

The next steps are to administer the RFP process and evaluate submissions against the stated requirements before bringing forward an appropriate recommendation. No provider selection or contract award is reported at this stage.

EMPLOYEE BENEFITS AND MUNICIPAL INSURANCE

The municipal insurance review remains in progress. The CAO and I met with an Intact representative, and a quote from Intact is identified in the project list. The employee benefits review also remains in progress, with a quote from Mosey and Mosey identified.

These reviews will compare costs, coverage and service before recommendations are made. A quote alone does not establish that a change of provider would be beneficial.

The task of obtaining an update on insurance claims is marked complete; however, the accompanying comment indicates that there has been little progress on the claims themselves. Further follow-up is therefore required. Completion of the update task should not be understood as resolution of the claims.

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ELECTION PREPARATIONS AND NEW COUNCIL TRAINING

The 2026 municipal election is identified as on target, with the CAO, Deputy Clerk and myself sharing responsibility. The election date is October 26, 2026, and I will continue to assist the CAO and the Deputy Clerk with preparations and related administrative matters.

Preparations for new Council training are in progress. A training date still needs to be selected. The training should support the incoming Council's understanding of its responsibilities, meeting procedures and its relationship with municipal administration.

MUNICIPAL HOUSING INFRASTRUCTURE PROGRAM

The CAO has started work on an application to the Municipal Housing Infrastructure Program. Further work is required to advance the application.

FINANCIAL IMPLICATIONS

This is an activity report and does not request approval of a specific expenditure. The task list does not establish confirmed savings from the IT, insurance or employee benefits reviews. Any recommendations with financial implications will be brought forward through the CAO for consideration with the applicable supporting information.

PRIORITIES FOR THE COMING PERIOD

My work will continue to be coordinated with the CAO. The immediate priorities are:

- ✓ Bring the completed purchasing, records retention and procedural by-law and other drafts forward for Council consideration.
- ✓ Implement the records structure and provide staff training following the required approvals.
- ✓ Continue election support through October 26 and select a date for new Council training.
- ✓ Administer the IT RFP and prepare recommendations following evaluation.
- ✓ Complete the insurance and employee benefits comparisons and continue follow-up on outstanding claims.
- ✓ Advance financial reporting, resolve the education levy difference and support preparation of the 2027 budget.
- ✓ Continue the section 270 policy review, the infrastructure program application and weekly CAO guidance.

CONCLUSION

I will continue to coordinate this work with the CAO, focusing on Council consideration of completed drafts, practical implementation, financial reporting and election readiness.

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Respectfully submitted,

Reviewed by:



Chris Wray, AMCT
Senior Municipal Advisor

Ann Carr
CAO / Clerk-Treasurer

Probity Municipal Consulting
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THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL FROM CAO

8.6

To: Mayor and Council
Subject: Request for Proposal-IT Services
Author: Ann Carr, CAO, Clerk Treasurer
Date: October 13, 2026
Report No.: CAO-Report 2026-33

Purpose:

To provide Council with the motive for a request for proposal for IT services being issued.

Background and Analysis:

Currently the municipality is using Encompass IT Solutions, and we do not have a contract with the company. Without a contract there are no perimeters or expectations with the company. Without the contract we are currently paying per call, and we also do not have any set response time, therefore we do not receive priority response.

In order to ensure we are receiving the best value for our residential tax dollars an RFP has been issued and will be reviewed.

This process will enable the municipality to enter into a contract with the service provider and ensure better delivery of the service, follow the procurement policy and provide predictability for budgeting purposes

The RFP will close on November 09th, 2026 and be brought forward at the Council meeting on December 08, 2026.

Recommendation:

WHEREAS the Municipality currently has no contract with the current IT service provider and that without a contract we are unable to provide perimeters regarding the service received from the provider and are also unable to predict the cost of such services;

AND WHEREAS the procurement policy requires a request for proposal to be executed;

BE IT HEREBY RESOLVED that the Council for the Municipality of Calvin accepts this recommendation.

Respectfully submitted,

Ann Carr, Dipl.MA
CAO, Clerk-Treasurer

To: Mayor and Council
 Subject: Operations Report
 Author: Ann Carr, CAO, Clerk Treasurer
 Date: October 13, 2026
 Report No.: CAO-Report 2026-32

Purpose:

To provide Council information regarding the operations of the Municipality of Calvin.

Public Works:

- Completed Stewarts Road project- Now ready for winter operations.
- Installed 3 entrance culverts on Peddlers to prevent spring flooding that occurs in front of the Fire Hall.
- Equipping fleet for winter operations as per the Municipal Winter Operations Policy and legislation.
- Gravel stock for spring has been hauled to the public works yard.
- Notice to residents will be placed in the November newsletter that winter sand is available to residents from the outdoor storage area. Bring a shovel and containers. The sand is not for commercial use.

Landfill and Recycling:

- Landfill/Recycling attendant position has been filled.
- The following stats were collected for the month of September:

Date	Landfill Users	Recycling Users
September 29/2026	41	25
September 26/2026	75	57
September 22/2026	39	31
September 15/2026	41	24
September 12/2026	85	56
September 08/2026	50	39
September 5/2026	72	49

- In the consent agenda there are requests for expansion of producer responsibility for bottle return deposits and single use propane cylinders. As Council is aware this summer there was a large deposit of single use propane cylinders in the landfill. These are currently considered hazardous waste, a deposit on single use propane cylinders or a refilling station would be beneficial to our local landfill due to Provincial Park use. I urge Council to bring down the two consent agenda items regarding the producer responsibility.

Recreation:

- Preparations are beginning for winter, skating rink, snow blower service, winterizing port a potty.
- Smith lake dock will remain until ice formation begins on the lake.

Municipal Administration Office:

- Administrative Assistant position has been filled.
- Election nominations and procedural duties have been conducted.
- Newsletter has been published with focus on election.
- Proxies are available for those residents that are unable to attend on either the advance polling date on October 17th or Election Day on October 26th. These forms are available at the Municipal Office in advance. Very important that BOTH (the person issuing the Proxy AND the person voting) are on the voters list.
- This is the first year that the province of Ontario is providing the voters list through Elections Ontario. As we receive changes to the list, we will amend the list after the election and return it to Elections Ontario.

- Office staff and the CAO had training with Papineau Cameron for the election. The training was well executed, and we are prepared for the election to occur.
- Work has begun on the Strategic Plan- Branding the Municipality. The administrative assistant has begun creating social media templates, colour schemes for use on social media and messaging from the Municipality.
- Have begun initial planning to share and promote agricultural resources with our residents, will be proposing an agricultural symposium in the spring.
- New procedural by-law for the new term of Council to be considered.
- New procurement policy to be adopted in the new term of Council. This policy had to be amended with the buy Canada legislation that had been implemented by the Province of Ontario considering Premier Doug Ford's promise to remove OMPFA funding if the language was not included in the policy.

Fire Department/Community Emergency Management Coordinator/By-Law Enforcement:

- October 14th, full day training with Emergency Management Ontario.
- CEMC training 2-day course completed this month as well as another one booked.
- CEMC has prepared tabletop exercise to be completed awaiting confirmation of attendance from the members to ensure the full group is available for the training; the date will be supplied to the members shortly.

Grants and Funding Opportunities/Announcements:

- ***Community Sport and Recreation Infrastructure Fund- (CSRIF) Stream 1-Repair and Rehabilitation:*** This funding opportunity is to upgrade existing recreational facilities. A minimum of \$100,000.00 to a maximum of \$1 million may be applied for. Municipalities may apply for a cost share of 50% of the project and the municipality would pay 50%. The 50% portion from the municipality cannot be "stacked" meaning the municipality would not be able to use Ontario Community Infrastructure Fund (OCIF) nor Canada Community Building Fund (CCBF) to fund the additional 50% as required for the application. The Municipality would be required to fund the additional required 50% either using reserves or taxation. Deadline to apply: December 22, 2026.
- ***Municipal Housing Infrastructure Program-Non-Development Charge Municipalities Stream-*** This grant is funded 40% federal, 40% provincial and 20% municipal, however "stacking" is available for this funding opportunity which would allow the use of CCBF or OCIF. Projects up to 20 million are eligible. Applicable projects that apply to the Municipality of Clavin:

Roads Projects: will be assessed on technical criteria for improved and/or more reliable road infrastructure that enables housing development.

Bridge Projects: will be assessed on technical criteria for improved and/or more reliable bridge infrastructure that enables housing development.

The CAO will be applying for Peddlers Drive. A report and financial impact will be provided for at the first meeting in December. If we apply and receive the funds needed, the NORDS funding can easily be reallocated to another project. The NORDS funding was identified by Council to be used on Peddlers Drive in a 5-year plan, however access to the above funds would be more beneficial and would allow the Municipality to complete the project in one year.

The application is available on October 29th, 2026.

Respectfully submitted,

Ann Carr, Dipl.MA, CAO-Clerk-Treasurer



THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL FROM CAO

8.8

To: Mayor and Council
Subject: Contract for Probitry Municipal Consulting
Author: Ann Carr, CAO, Clerk Treasurer
Date: October 13, 2026
Report No.: CAO-Report 2026-34

Purpose:

To end the contractual agreement with the Municipality of Calvin and Probitry Municipal Consulting

Background and Analysis:

The Municipality hired Chris Wray, Probitry Municipal Consulting, as the interim CAO after the resignation of the former CAO. After the Council was able to hire a new CAO, Chris Wray of Probitry Municipal Consulting was asked to remain with the Municipality until the end of November 2026, to ensure the smooth transition of the newly promoted CAO. The agreement states that a motion of Council is necessary to end the contract. Chris Wray will remain with the Municipality until the end of November to provide training to the newly elected Council. Probitry Municipal Consulting offers Council training as part of its business and the training provided to Council will be of great benefit to ensure the transition of any newly elected official or refreshing the training of any re-elected officials. To accommodate the training, we require Probitry Municipal Consulting to remain until the end of the current contract.

Recommendation:

WHEREAS the Council of the Municipality of Calvin entered into an agreement with Probitry Municipal Consulting for the purpose of the transition of the Interim CAO to the newly hired CAO;

AND WHEREAS the contract expires on November 30th, 2026;

AND FURTHERMORE, the contract Probitry Municipal Consulting will end as indicated in the agreement on November 30th, 2026;

BE IT HEREBY RESOLVED that Council approves of this motion.

Respectfully submitted,

Ann Carr, Dipl.MA
CAO, Clerk-Treasurer

9.

**AGENCIES,
BOARDS,
COMMITTEES**

13 October 2026

NBMCA report to Calvin Council

The minutes of the August 26 meeting were approved will be posted on the NBMCA website and will be disseminated to local municipalities.

Angela MILLS gave an update on the installation of the weather stations. Private owner weather stations are being coupled with the system to broaden the range. Access to the information will be available through the internet and access codes will be made available.

Christian STANDRING gave a report on the work done this year by the students as well as his staff on the Lands crew.

Liza Vandermeer gave an update on the ongoing regional transition of Conservation Authorities, Their next meeting is Oct. 6.

The next meeting of the NBMCA Board is Wed. 14 October 2026 at 4:00 pm

Bill MORETON

Calvin Deputy Mayor

NBMCA Board Vice Chair

Wednesday, September 16th, 2026 at 1300 hrs

MINUTES

Attendance	P	R/A	Attendance	P	R/A
Raymond Bélanger, Town of Mattawa (Chair)	✓		Kayla Michaud, Physician Recruiter	✓	
Janet McNabb, Mattawan Twp Representative	✓		Tanya Bélanger, President & CEO	✓	
Mélanie Chenier, Papineau-Cameron Twp.		✓	Christine Thompson, VP Clinical Services/CNO	✓	
Richard Gould, Municipality of Calvin	✓		Raj Chahal, Interim VP Corporate Services & CFO	✓	
Narry Paquette, Bonfield Twp		✓	Crystal Burns, HFO Representative		✓
Dr. Bryan Williams, Chief of Staff		✓	Lisa Michaud (recorder)	✓	

AGENDA ITEMS	Discussion
1. <u>Call to Order</u> Raymond Bélanger, Chair	Raymond Belanger called the meeting to order with prayer at 1300 hours.
2. <u>Approval of Agenda</u>	MOVED BY Kayla Michaud, and SECONDED BY Janet McNabb. That the agenda be accepted as presented. CARRIED
3. <u>Declaration of Conflicts of Interest</u>	There were no conflicts of interest to declare.
4. <u>Approval of Minutes</u> June 8th, 2026	MOVED BY Janet McNabb, and SECONDED BY Tanya Bélanger. That the Minutes of June 8, 2026 be accepted as presented. CARRIED
5. <u>Business Arising</u>	
5.1 Recruitment Update	Kayla Michaud provided an update on Physician Recruitment. The Emergency Department physician schedule is complete until December 31st, 2026. All shifts have been filled by our physicians and our locums. We did not need to utilize the EDLP team between now and the end of December. Kayla, Dr. Wilkins, and Dr. Houle will be meeting with NOSM to re-establish a relationship with our Hospital. This is in hopes to have medical resident's complete placements at our Hospital again. At the last meeting it was noted that we had not received a response from Adam Ritchie. After the last meeting he did call and speak with Tanya and confirmed he has full intentions of starting his practice here in Mattawa in August 2027. Janet McNabb suggested now that Dr. Houle has established his practice in Mattawa that we invite him to the next meeting to hear from him on what enticed him to want to work here and if there is

PHYSICIAN RECRUITMENT COMMITTEE MEETING

AGENDA ITEMS	Discussion
	anything else that could have been offered to encourage recruitment. The committee agreed this would be beneficial. Dr. Houle and Dr. Wilkins will be invited to the next meeting to share their perspectives and experience with recruitment.
6. <u>New Business</u>	
6.1 Financial Report (Raj)	Raj provided an overview on the attached Financial Statements. He noted we started the year with a deficit of 26k. With this year's contributions the deficit will decrease to 4k as we are not making any signing incentive payments this year. Dr. Wilkins, Dr. Houle, and Adam Ritchie have received their full signing incentive payments. The budget planning for next fiscal included signing incentive payments as we hope to have recruited a fourth physician. As previously agreed, we will wait until after the municipal elections this fall to have conversations on contributions from the municipalities going forward.
6.2 2026 Community Concierge and Connection Event (Tanya)	Kayla Michaud and Tanya Bélanger will be attending the 2026 Community Concierge Connection Event in Thunder Bay on October 22 nd and 23 rd . This event includes workshops on recruitment and time for medical students to visit our Mattawa Hospital booth and learn more about working here. Dr. Wilkins was invited to attend but the dates didn't work with her schedule she noted she would consider it for next year.
7. <u>Date of Next Meeting</u>	Meetings are held on a quarterly basis. The next meeting will be scheduled for January 11, 2027.
8. <u>Adjournment</u>	The meeting adjourned at 13:39 hours.

Raymond Bélanger, Chair

6.1 Financial Report

Budget Comparison - at August 31, 2026

	Budget	Actual	Variance
<u>Fund Contributions</u>			
Revenue from Townships/Municipalities	31,699.56	31,699.56	-
Revenue from Hospital	12,000.00	12,000.00	-
Total Revenue	\$ 43,699.56	\$ 43,699.56	\$ -
<u>Expenses</u>			
Physician Site Visits/Resident Get-Away Weekend	1,000.00	-	1,000.00
Academic Days at Universities/Other Recruitment Fairs	1,000.00		1,000.00
Giveaways	750.00		750.00
Advertising/Invitations/Marketing Expenses	500.00		500.00
Physician Retention Office Space (2 months)	6,400.00	3,200.00	3,200.00
Physician Incentives (travel, accomodation, etc)	1,000.00	474.60	525.40
NOSM Membership Fees	3,000.00		3,000.00
Recruiter Costs	8,473.92	3,530.80	4,943.12
Expenses before Incentives	22,123.92	7,205.40	\$ 14,918.52
Signing Incentives			-
Total Expenses	22,123.92	7,205.40	14,918.52
Net Surplus / (Deficit)	21,575.64	36,494.16	14,918.52
Opening Fund Balance	- 26,230.16	- 26,230.16	
Cumulative Fund Balance	- 4,654.52	10,264.00	

PHYSICIAN RECRUITMENT COMMITTEE MEETING

Recruitment Fund - Cumulative Report
AT August 31, 2028

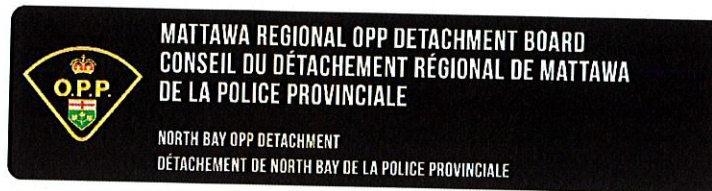
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Contributions										
Mattawa Hospital	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Town of Mattawa	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54
Calvin Township	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Mattawan Township	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32
Papineau Township	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70
Bonfield Township	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Total Contributions	\$ 43,699.56	\$ 43,699.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 49,499.56	\$ 43,699.56	\$ 43,699.56	\$ 43,699.56
Disbursements										
Physician Site Visits/Resident Get-Away Weekend	\$ -	\$ 1,904.01	\$ 1,382.03	\$ 2,954.23	\$ 634.11			\$ 933.24	\$ 900.00	
Academic Days at Universities/Other Recruitment Fairs	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 474.02	\$ 749.00	
Giveaways	\$ -	\$ -	\$ 150.00	\$ 787.78			\$ 2,009.22			
Advertising/Invitations/Marketing Expenses	\$ -	\$ -	\$ -	\$ -						
Physician Retention Office Space (2 months)	\$ -	\$ -	\$ -	\$ -						\$ 3,200.00
Physician Incentives (travel, accommodation, etc)	\$ -	\$ 7,000.00	\$ -	\$ -		\$ 11,982.24	\$ 3,380.31	\$ 1,583.16	\$ 402.68	\$ 474.60
NOSM Membership Fees	\$ 3,953.11	\$ 7,906.23	\$ 5,259.48	\$ 5,595.65	\$ 6,187.54	\$ 6,249.45	\$ 6,759.61	\$ 8,182.36	\$ 8,246.78	\$ 3,530.80
Recruiter Costs	\$ -	\$ -	\$ -	\$ -		\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 60,000.00	
Return of Service Incentives	\$ 21,000.00	\$ -	\$ -	\$ -						
Payment to MBEDC for Dr. L. incentive	\$ 24,963.11	\$ 18,810.24	\$ 6,771.51	\$ 9,317.64	\$ 6,821.65	\$ 68,231.69	\$ 112,149.14	\$ 111,172.78	\$ 63,298.44	\$ 7,205.40
Total Disbursements	\$ 24,963.11	\$ 18,810.24	\$ 6,771.51	\$ 9,317.64	\$ 6,821.65	\$ 68,231.69	\$ 112,149.14	\$ 111,172.78	\$ 63,298.44	\$ 7,205.40
Net Change	\$ 18,746.45	\$ 26,889.32	\$ 35,728.05	\$ 33,181.92	\$ 35,677.91	\$ (25,732.13)	\$ (63,649.58)	\$ (67,473.22)	\$ (19,598.88)	\$ 36,494.16
Cumulative Fund Balance	\$ 18,746.45	\$ 45,635.77	\$ 81,363.82	\$ 114,545.73	\$ 150,223.65	\$ 124,491.52	\$ 60,841.94	\$ (6,631.28)	\$ (26,230.16)	\$ 10,284.00
										\$ 0.00

Physician Recruitment Committee -Budget Planning 2022-2028

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Fund Contributions							
Revenue from Townships/Municipalities	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700
Revenue from Hospital	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Total Revenue	\$43,699.56	\$43,699.56	\$43,699.56	\$43,699.56	\$43,700.00	\$43,700.00	\$43,700.00
Expenses							
Physician Site Visits/Resident Get-Away Weekend	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Academic Days at Universities/Other Recruitment Fairs	\$0.00	\$0.00	\$1,000.00	\$900.00	\$1,000.00	\$1,000.00	\$1,000.00
Giveaways	\$0.00	\$0.00	\$750.00	\$749.00	\$750.00	\$750.00	\$750.00
Advertising/Invitations/Marketing Expenses	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00
Physician Retention Office Space (2 months first 3 years)	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400.00	\$0.00	\$3,200.00
Physician Incentives (travel, accommodation, etc)	\$10,000.00	\$5,000.00	\$5,000.00	\$402.66	\$1,000.00	\$1,000.00	\$1,000.00
NOSM Membership Fees				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Recruiter Costs	\$6,249.45	\$6,718.79	\$6,853.17	\$8,246.78	\$8,473.92	\$8,473.92	\$8,473.92
Expenses before Incentives	\$16,749.45	\$12,218.79	\$15,603.17	\$13,298.44	\$22,123.92	\$15,723.92	\$18,923.92
Signing Incentives							
Physician Incentives#1	\$25,000	\$25,000	\$25,000	\$25,000	\$0		
Physician Incentives#2	\$25,000	\$25,000	\$50,000	\$0	\$0		
Physician Incentives#3		\$50,000	\$25,000	\$25,000	\$0		
Physician Incentives#4					\$0	\$25,000	\$25,000
Physician Incentives#5						\$25,000	\$25,000
Total Incentives	\$50,000	\$100,000	\$100,000	\$50,000	\$0	\$25,000	\$50,000
Total Expenses	\$66,749	\$112,219	\$115,603	\$63,298	\$22,124	\$40,724	\$68,924
Net Surplus / (Deficit)	-\$23,050	-\$68,519	-\$71,904	-\$19,599	\$21,576	\$2,976	-\$25,224
Opening Fund Balance	Actual \$150,224	Actual \$124,492	Actual \$60,842	Estimate -\$6,631	Estimate -\$26,230	Estimate -\$4,654	Estimate -\$1,678
Cumulative Fund Balance	\$124,492	\$60,842	-\$6,631	-\$26,230	-\$4,654	-\$1,678	-\$25,902
*4th physician ROS payments remaining							
Total surplus/(deficit)							

Notes:

Physician retention office space - we would pay for 2 months of office rental for each physician (Dr. Taylor Wilkins, Dr D.J. Houle)



September 25, 2026

The Municipality of Calvin
1355 Peddlers Drive
R.R. #2
Mattawa, ON P0H 1V0

Mattawa Regional OPP Detachment Board (MROPPDB) Updates and Strategic Clarifications

Dear Mayor and Council,

The Mattawa Regional OPP Detachment Board (MROPPDB) remains dedicated to supporting a safe, strong, and connected community. Our guiding vision is simple: *"The Mattawa Region is a safe place to live, play, belong, and explore."*

To keep you informed of our progress, you will find the attached **MROPPDB Annual Report** along with a copy of our **2026–2029 OPP Local Action Plan**. We welcome your review of these documents. Please do not hesitate to reach out if you have any questions, concerns, or if you would like the Board to deliver a formal presentation to your council.

To ensure open lines of communication and a shared understanding moving forward, the Board would like to clarify several key operational and financial matters:

1. The Community Safety and Well-Being Plan

We wish to clarify that the Community Safety and Well-Being (CSWB) Plan is a statutory requirement for municipalities to maintain independently. It is not owned or managed by detachment boards. Under the *Community Safety and Policing Act (2019)*, detachment boards are encouraged to reference local CSWB plans during environmental scans to support their strategic goals. However, both our Ministry representative and Police Governance Ontario (PGO) have confirmed that the long-term development and maintenance of the CSWB plan remains the sole responsibility of the municipalities.

2. Operational Budget and Financial Pressures

Over the past three years, the MROPPDB has operated with a strictly lean budget. Our primary fixed expenses are the mandatory annual PGO membership and mandatory liability insurance. Like many public services, these foundational costs rise annually due to inflation. Looking ahead, we anticipate two primary adjustments to our operating costs:

- **Board Vacancies:** Our Government Appointed member seat is currently vacant. Once the province fills this position, honorarium costs will adjust accordingly.
- **Meeting Frequency:** To meet our strategic mandate effectively, the PGO strongly encourages increasing our meeting frequency, which will naturally impact operational costs.

3. Secondary School Graduate Bursaries

The Board has recently received feedback regarding the expense of our secondary school graduate bursaries. We want to emphasize that these two bursaries align directly with the OPP Detachment Local Action Plan, which prioritizes youth development and a positive police presence in schools. The bursaries are awarded to graduating students from both local secondary schools who demonstrate:

- Integrity and accountability
- Respect for others and inclusivity
- Positive citizenship and community involvement
- Leadership in promoting safety and well-being
- Constructive conflict-resolution skills

These awards offer an invaluable opportunity to foster positive relationships between youth and police services while generating meaningful, constructive media coverage for our region.

4. Municipal Levies

The Board's decision to determine municipal levy fees using a population-based model (allocating percentages of total costs based on 2021 Census data) was fully approved by the MROPPDB. This model mirrors established best practices utilized by neighboring boards, including the Lake Nottawasaga Board and the Powassan-Nipissing-Callander Board.

Under the *Community Safety and Policing Act (2019)*, alternative levy models may be adopted only if all served municipalities unanimously agree. In the event of a dispute requiring a mediator, the default legislative expectation is that each municipality pays an equal portion. The Board will formally revisit this model during our December 2026 meeting. Additionally, the PGO is currently compiling provincial data regarding board expenses and

member remuneration; we will share any resulting guidelines or recommendations with you as they become available.

5. Fundraising Constraints

In response to inquiries regarding whether the Board can independently fundraise to offset costs, the definitive direction from our Ministry representative and the PGO is a strict no. As a civilian governance body, the MROPPDB is legally prohibited from engaging in fundraising activities.

6. Communication Protocols with the Board

We have noted instances where the OPP Detachment Commander has been contacted directly regarding MROPPDB business. To ensure regulatory compliance and efficient operations, please ensure that all Board-related questions, concerns, or business are communicated through your designated municipal representative or emailed directly to **MROPPDB@gmail.com**. Operational and governance matters fall strictly outside the Detachment Commander's role and jurisdiction.

7. Upcoming Transition and Onboarding Framework

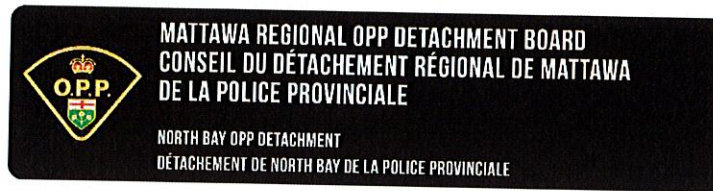
Finally, the PGO has requested that all Detachment Boards implement a formal transition and onboarding plan for new municipal representatives ahead of future municipal elections. The Board has outlined and developed this framework during our September 2026 meeting. If your council has any suggestions or insights you would like us to consider for this framework, please feel free to share them with us.

Thank you for your continued partnership and shared dedication to the safety and well-being of the Mattawa region.

Sincerely,

Teresa Taillefer

Chairperson, MROPPDB



MROPPDB

2025–2026 Annual Report

Introduction

The Mattawa Ontario Provincial Police (OPP) Detachment provides policing and public safety services to the Town of Mattawa and the municipalities of Calvin, Mattawan, and Papineau-Cameron.

The Mattawa Regional Ontario Provincial Police Detachment Board (MROPPDB) is a civilian oversight board that provides local governance, oversight, and support for OPP policing services in these communities. The Board's responsibilities are established under the Community Safety and Policing Act, 2019.

During 2025–2026, the MROPPDB focused on demonstrating integrity, applying evidence-based governance practices, and completing its strategic responsibilities. Board decisions were informed by local data, community information, and input from municipal representatives and community opinion leaders.

Governance and Accountability

In support of sound governance practices, the MROPPDB:

- continued to develop, review, discuss, and approve policies consistent with the role and responsibilities of a civilian police services board.
- published 10 policies on the Board's website, with additional policies under review.
- maintained the Board's website, including meeting schedules, agendas, minutes, policies, and other relevant documents.
- prepared and approved an annual work plan and fiscally responsible budget and levy.
- maintained the required liability insurance coverage.

Strategic Responsibilities

The MROPPDB completed the following strategic activities:

- reviewed the 2025 OPP Detachment Annual Report.
- participated in the development of the Detachment's 2026–2029 Local Action Plan (LAP).
- monitored and evaluated the Detachment's progress toward the measurable objectives identified in the LAP.
- reviewed local OPP activities and data related to offences, crime rates, policing initiatives, and community safety projects.
- provided an opportunity at each meeting for municipal representatives to raise local safety concerns and share community information with OPP leadership and the Board.
- completed the mandatory performance evaluation of the Detachment Commander with respect to the Commander's working relationship with the Board.

Board and Member Development

To support ongoing learning and effective oversight, Board members:

- completed the second round of mandatory training provided by the Office of the Solicitor General.
- received an educational presentation on the Crime Stoppers organization, including its local application and potential opportunities for collaboration.
- received information about the OPP Community Mobilization and Engagement Program.
- received information about the OPP CamSafe Program.

Advocacy

The Board undertook the following advocacy activities:

- sent a letter opposing the proposed closure of the Cecil Facer Youth Centre.
- sent a letter supporting the development of a standardized, province-wide bail notification program.

Supporting the Detachment and Local Action Plan

In support of the Detachment and the objectives of the Local Action Plan, the MROPPDB:

- hosted an anti-fraud community event in October 2025 at the Golden Age Club.
 - arranged for the “Know When to Call 9-1-1” postcard to be made available for mailing through each municipality.
-

Reference Materials

The following reference materials are included in this report package or are available through the Board’s website:

- a copy of the OPP Local Action Plan.
 - a copy of the “Who Are We?” resource, which explains the Board’s role and provides information about how to contact it.
 - additional information available at: mattawaregionaloppdetachmentboard.com
-

How to Communicate with the Board

Questions, concerns, or matters related to the Board should be communicated through the municipal representative serving on the Board or by email to: MROPPDB@gmail.com

Board-related matters should not be directed to the Detachment Commander, as they fall outside the Commander’s role and responsibilities. The Board’s central email address or the appropriate municipal representative should be used for all Board-related communications.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2026-55

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of October 13, 2026 excluding Closed Meeting Agendas and Closed Meeting Minutes.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2026- this 13th Day of October 2026.

MAYOR

CAO